

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

May 13, 2003

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**FROM:** RUDY LOPEZ, Director  
Department of Behavioral Health

**SUBJECT: AMENDMENT A3 TO COOPERATIVE AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF REHABILITATION**

**RECOMMENDATION:**

1. Approve Amendment A-3 to Cooperative Agreement #01-960 (State agreement No. 23169) with the State of California, Department of Rehabilitation for vocational rehabilitation services provided to adults with psychiatric disabilities to reflect the reallocation of operating expenses as detailed in Background, for the period January 1, 2003 through June 30, 2003 for the addition of an Employment Services Specialist position and the purchase of audiovisual equipment to assist clients in securing employment.
2. Adopt Resolution No. 2003-\_\_\_\_ authorizing the Chairman to sign the agreement and documents related to the Cooperative Agreement as required by the State of California, Department of Rehabilitation.

**BACKGROUND INFORMATION:** Approval of this item will amend the current agreement with the State Department of Rehabilitation to reflect accurate itemization of expenses for FY 2002/03. Itemization changes include the addition of an Employment Services Specialist position and the purchase of audiovisual equipment to assist clients in securing employment. This amendment poses no financial change to the contract, but the item is being brought forward as the State requires Board approval for itemization changes under the Cooperative Agreement.

Since 1991, DBH and the State of California Department of Rehabilitation (DR) have combined staff and resources to provide vocational rehabilitation services to adults with psychiatric disabilities. These services are offered to adults currently receiving services from a DBH clinic, are alcohol and drug free, and are capable of working. DBH clinics refer clients to State DR counselors who provide direct services to mentally ill individuals for employment preparation, improved job performance and job retention, on-the-job training, and to resolve employment barriers with personal, vocational, and social adjustment services. The goal is to integrate DR and DBH mutual clients into the main work force.

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On September 25, 2001 (item # 39), the Board approved Agreement No. 01-960 with DR in the amount of \$625,812 per fiscal year for the period July 1, 2001 through June 30, 2004. The Cooperative Agreement is part of the State of California's administrative requirement. It captures Federal matching funds generated by DBH's certified expenditure for staff costs on a monthly basis. The expenditures are DBH's actual costs in providing the services identified in the agreement. Agreement No. 01-960 stipulated that the State was to provide \$375,263 and DBH was to match \$250,549 via in kind contributions per fiscal year.

On July 30, 2002, the Board approved Amendment A-1 (item # 26), which made changes to itemized operating expenses for fiscal year 2001/02. Additionally, Amendment A-1 included job reclassifications, the expansion of job duties, and the addition of one position to the Cooperative Agreement. There was no financial impact.

On September 10, 2002, the Board approved Amendment A-2, (item # 64) which increased the DBH certified expenditure match by \$830 due to operating expenses and staffing changes. DBH's in kind match increased from \$250,549 to \$251,379 for the period July 1, 2002 through June 30, 2003.

This item requests approval of Amendment A-3, which includes an additional equipment purchase of a television, VCR, and camcorder to be utilized in the training of the DR clients. In addition, one full-time Employment Services Specialist (ESS) position was filled in January 2003 after being vacated six months earlier. This amendment causes no financial impact.

This item is being brought forward at this time as the amendment was not received from the State until March 2003.

**REVIEW BY OTHERS:** This item was reviewed and approved as to form by Deputy County Counsel, Charles J. Larkin on April 28, 2003. This item was also reviewed by County Administrative Office, Beatriz Valdez, Administrative Analyst on May 5, 2003.

**FINANCIAL IMPACT:** This agreement is funded with a combination of Federal and State funds. DBH provides an in kind contribution for certified staff time in the amount of \$251,379 for the period July 1, 2002 through June 30, 2003. The total reimbursement for services and equipment cost by DR to DBH shall be \$375,263 per fiscal year. Funding was included in the approved budget for fiscal year 2002/03 and will be included in the proposed budget for fiscal year 2003/04. DBH portion of the cooperative agreement is funded 100% by State realignment funds.

**COST REDUCTION REVIEW:** The County Administrative Office has reviewed this agenda item and recommends approval as it will impose no additional cost to the County and will expand the scope of services available to DBH clients.

**SUPERVISORIAL DISTRICT (S):** All

**PRESENTER:** Rudy Lopez, Director  
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